



Burrows Pro Audio Video
3501 East Main
Weatherford Ok, 73096

INSTALLATION TECHNICIAN 2

Job description

BPAV is an established and growing commercial audio, video, lighting, access control and CCTV design and installation company in Weatherford, Oklahoma. We are seeking a self-motivated individual for a full time position with our company.

Job description

The ideal candidate would be available Monday through Friday 8am to 5pm.

This position is an important part of our company as the individual in this position will have contact and represent our store to each customer that they service. This individual is the hands and feet of our company—he/she is “BPAV”. It is critical that this individual sincerely enjoys helping people, is service oriented and willing to do whatever it takes to ensure our customers are taken care of. This position requires willingness to do all that is needed or requested to make our company the best it can be in a manner that accurately/effectively reflects our company values.

Responsibilities and Duties Include:

The willingness to develop the following skills:

- Effective and respectful communications with other employees and customers
- Ensure all work complies with company policies, procedures, standards, and conventions.
- Use company software and apps to update and communicate daily job progress
- Assist the Tech 1 in the installation of low voltage systems.
- Assist other departments when needed
- Work to gain field experience with the goal of becoming a lead technician.

- Install and operate low voltage systems.
- Basic construction skills (can safely use basic hand tools)
- Solder Cables, make low voltage connections
- Mount AVL, CCTV and access control devices including speakers, amplifiers, mixers, displays, cameras, controllers, etc.
- Pull wire and cables
- Troubleshoot low voltage equipment
- Termination of A/V & ethernet cabling
- Basic understanding of DMX lighting and control systems
- Strong customer relationship skills
- Ability to organize and plan work
- Read blueprints and implement work according to plan.
- Perform on site service calls on AV equipment across a broad range of systems.

Physical Requirements:

- Ability to work in various environments and weather conditions.
- Ability to lift 50lbs.
- Ability to work from ladders/scissor lifts.

Company provides:

- Transportation to and from the job site from our home base.
- All tools needed for completion of work.
- Opportunity for future promotions. (We always promote from within if possible)

Typical projects:

- Sound, video and lighting systems installation in commercial facilities, including but not limited to public schools, universities, churches, hospitals, casinos, etc..
- Presentation systems in classrooms and board rooms of all types and sizes.
- Intercom and bell systems for public schools and churches.

Travel requirements:

- Based on the duration and location of a specific project, travel and overnight stays may be required in this position. When overnight travel is required hotel accommodations and transportation are provided by BPAV and per diem is paid as outlined in the BPAV per diem request form.

Other requirements:

- Employees are required to have a functional smart phone.
- Employees are required to maintain a valid and active drivers license.

BPAV Company benefits:

- Health insurance (Blue Cross Blue Shield of Oklahoma)
- Life insurance
- 6 Paid Holidays a year
- Paid time off (Up to 10 days during year 1, 15 days year 2)
- Company managed voluntary PTO bank
- Company matching retirement plan (SIMPLE IRA).
- Employee discounts

BPAV Company voluntary benefits:

We offer the following voluntary plans, where employees can elect coverage and are responsible for the entire premium.

- Dental insurance
- Vision insurance

Job Type: Full Time

Schedule:

- Typically 8 hour shifts Monday - Friday

Salary: \$42,000.00 - \$52,000.00 per year

APPLICATION ON NEXT PAGE:



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3501 East Main
Weatherford Ok, 73096

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: AVL Installation Technician 2

Are you a citizen of the United States? YES NO YES NO
☐ ☐ If no, are you authorized to work in the U.S.? ☐ ☐

Have you ever worked for this company? YES NO
☐ ☐ If yes, when? _____

Are you a registered sex offender? YES NO
☐ ☐

Have you ever been convicted of a felony? YES NO
☐ ☐

Do you have a valid driver's license? YES NO
☐ ☐

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO
☐ ☐ Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO
☐ ☐ Degree: _____

Other: _____ Address: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
 ☐ ☐

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

PLEASE ANSWER APPLICATION QUESTIONS ON NEXT PAGE IN FULL AND INCLUDE THEM WHEN SUBMITTING YOUR APPLICATION.

Application Question(s):

Please circle the most appropriate answer

- Do you have a valid drivers license? YES NO

- Are you a registered sex offender or have any reason you would not be able to work in the vicinity of school age children in the K-12 environment?
 YES NO

- Can you pass an OSBI criminal background check? YES NO

- Do you have any unpaid tax history with the State of Oklahoma that would prohibit the Oklahoma Department of Labor from issuing you a state trainee's license? YES NO

- Do you have reliable transportation that can get you to and from our office in Weatherford Oklahoma on all work days? YES NO

- Do you currently have and commit to maintaining an active and working smart phone with the ability to place and receive calls to your supervisor and run a time clock application? YES NO

- Are you able to work the following schedule? Monday - Friday 8am - 5pm.
 YES NO

- Have you ever been employed by BPAV? YES NO

How would you rate your current skill level with general hand tools and power tools?

1. I am not familiar with this but would be eager to learn.
2. I'm somewhat familiar with this but would need some training.
3. I'm extremely familiar with this and confident I could perform tasks with little to no training. (If you chose 3, please explain your experience below.)

Have you ever been employed in the following fields? If so, please list the field and the company you were employed by. Audio, video, CCTV, access control, cable, internet, electrical, low voltage, commercial or residential construction.

How would you rate your current skill level with running and terminating low voltage cabling?

1. I am not familiar with this but would be eager to learn.
2. I'm somewhat familiar with this but would need some training.
3. I'm extremely familiar with this and confident I could perform tasks with little to no training. (If you chose 3, please explain your experience below.)

How would you rate your current skill level on the Installation, operation and understanding of digital/analog audio systems.

1. I am not familiar with this but would be eager to learn.
2. I'm somewhat familiar with this but would need some training.
3. I'm extremely familiar with this and confident I could perform tasks with little to no training. (If you chose 3, please explain your experience below.)

How would you rate your current skill level and knowledge on the installation and operation of theatrical lighting systems? (Think auditoriums, churches, etc)

1. I am not familiar with this but would be eager to learn.
2. I'm somewhat familiar with this but would need some training.
3. I'm extremely familiar with this and confident I could perform tasks with little to no training. (If you chose 3, please explain your experience below.)

How would you rate your current skill level and knowledge on DMX fixture addressing, DMX signal cabling, Theatrical lighting fixture manufacturers and electrical current draw?

1. I am not familiar with this but would be eager to learn.
2. I'm somewhat familiar with this but would need some training.
3. I'm extremely familiar with this and confident I could perform tasks with little to no training. (If you chose 3, please explain your experience below.)

How would you rate your current skill level and knowledge on audio system gain staging, audio signal flow, audio system routing and mix busses?

1. I am not familiar with this but would be eager to learn.
2. I'm somewhat familiar with this but would need some training.
3. I'm extremely familiar with this and confident I could perform tasks with little to no training. (If you chose 3, please explain your experience below.)

How would you rate your current skill level and knowledge on Commercial audio system design theory, microphone coverage patterns, SPL, Speaker directivity, audio signal flow, 70v system wiring and low impedance system wiring?

1. I am not familiar with this but would be eager to learn.
2. I'm somewhat familiar with this but would need some training.
3. I'm extremely familiar with this and confident I could perform tasks with little to no training. (If you chose 3, please explain your experience below.)

How would you rate your current skill level and knowledge on video system integration and operation, including PTZ camera, video displays/projectors, ProPresenter, live stream video (OBS/Vmix, etc)

1. I am not familiar with this but would be eager to learn.
2. I'm somewhat familiar with this but would need some training.
3. I'm extremely familiar with this and confident I could perform tasks with little to no training. (If you chose 3, please explain your experience below.)

- **Are you willing to travel and stay overnight in the state of Oklahoma if required to complete a project?**

YES NO

Thank you for your interest in working for BPAV! Please complete this application packet in full and return it to:

**BPAV
3501 E Main
Weatherford, OK 73096**

Or email it to us at Info@burrowsproaudio.com.